

## **GROUNDINGS FOR TEST SITE DISMISSAL during a PMI Credential Exam**

The test center administrator/supervisor or proctor is authorized to dismiss you from an examination administration (test site). If this was to happen, PMI's Certification Department may cancel your exam scores or take other appropriate action.

You may be dismissed or subject to disciplinary action if there is a reasonable basis to conclude that you have engaged in any of the following conduct:

1. Using or attempting to use someone else to take the test.
2. Failing to provide acceptable personal identification.
3. Having access to, or using, notes or any prohibited aid related to the test.
4. Creating a disturbance (disruptive behavior in any form will not be tolerated; the test administrator/supervisor has sole discretion in determining whether specific conduct constitutes disruptive behavior).
5. Communicating, in any manner, with another person other than the test administrator/supervisor or proctor about the test during the administration, including attempting to give or receive assistance.
6. Attempting to remove scrap paper from the testing room.
7. Exceeding time permitted for a scheduled break.
8. Eating or drinking in the testing room.
9. Leaving the testing room or test center vicinity without permission.
10. Removing or attempting to remove, examination related material, or portions of a test in any format from the testing room.
11. Attempting to tamper with a computer.
12. Engaging in any dishonest or unethical conduct, such as cheating.
13. Failing to follow any other examination administration regulations set forth in PMI Certification Department policies given by the test administrator/supervisor, or specified in any examination materials.

PMI's Certification Department reserves the right to take all action including, but not limited to, barring you from future testing and/or canceling your scores for failure to comply with the test administrator/supervisor's directions. If your scores are canceled, you will be notified of such action and its basis, and your examination fees will not be refunded.

### **Report Irregularities or Wrong-Doings:**

Although tests are administered under strict supervision and security measures, examination irregularities may sometimes occur. You are required to contact us as soon as possible to report any observed behavior that may lead to an invalid score – for example, someone copying from another test taker, taking a test for someone else, having access to test questions before the exam, or using notes or unauthorized aids. All information will be held in confidence.