



## PMI David I. Cleland Project Management Literature Award

Dr. Cleland has contributed to PMI in countless ways, including moderating the PMI Body of Knowledge Workshop in 1985, finalizing the development of the PMI Student Paper Award Program, and attending and presenting at almost all PMI Seminars & Symposia since 1972. A charter member and advisor to the PMI Pittsburgh Chapter since its founding, Dr. Cleland received the PMI Distinguished Contribution Award from PMI in 1983. He is an author and editor of 16 books and articles published in many technological, management, and educational periodicals.

### Purpose

The purpose of this award is to honor the best project management literature published during the previous calendar year.

This award recognizes the author(s) of the publication for significant contributions and for advancing project management knowledge, practices, procedures, concepts, or other advanced techniques that demonstrate the value of using project management.

### Eligible

- The nominated literature must have been formally published as an article, book, or any other form in the field of project management.
- The nominated literature must have been published during the previous calendar year.
- The author(s) of the nominated literature need not be a PMI member.

### Not Eligible

- Project management literature created by current PMI staff, contractors, and/or consultants are not eligible for this award.
- Acts performed under contract to PMI, directly or indirectly, will not be considered.
- PMI Standards are excluded from nomination.
- Sitting members of PMI's Board of Directors may not participate in the nomination or evaluation process of this award, nor are members of the Board eligible to receive this award.
- Individuals or organizations that have failed to comply with PMI policies and procedures, including but not limited to PMI's Code of Ethics and Professional Conduct, will not be considered.

### Number of Awards

Only one PMI David I. Cleland Project Management Literature Award will be granted annually.

In the case of multiple authors, each author will be recognized. In the event that no authors have been identified in the literature, an organization(s) may be recognized.

PMI reserves the right not to select a recipient for a particular year if the review performed indicates that nominations do not meet the stated criteria.

## Criteria

The nominee shall have met the following criteria:

**Criterion 1:** The literature makes a significant contribution toward:

- Enhancing the value of project management methodologies in one or more knowledge areas or industry
- The advancement of project management knowledge, practices, procedures, concepts, or other advanced or new techniques

**Criterion 2:** The literature is effectively presented and engages the reader.

**Criterion 3:** The literature provides value to the reader by demonstrating the applicability of project management knowledge, tools, and techniques.

## Nomination Procedures

### Nominator Eligibility and Restrictions

- Self-nomination is allowed.
- The nominator(s) must be affiliated with PMI by membership or PMI Certification.
- When more than one person is making the nomination, a Lead Nominator must:
  - Ensure that there are no restrictions on the use of submitted information and that permission has been obtained for the use of copyrighted materials included in the package
  - Assemble all supporting materials
  - Submit the nomination package

## Nomination Requirements

### Nomination Package Format and Rules

- There are no prescribed PMI forms for this award.
- Nomination packages that exceed the stated page counts (see Nomination Package Content) will not be evaluated.
- The nomination package must be in English.
- Electronic submissions will not be accepted.
- Nominators should provide five (5) copies of the published work.
- All nominating letters shall be original documents signed by the nominators.

- Incomplete nomination packages and those received after the submission deadline will not be reviewed.
- If a nominee is not selected, the nominee may be re-nominated once for the same contribution with additional supporting evidence.
- By submitting this package, the nominator has given or obtained permission to use the submitted copyrighted materials in PMI public relations and marketing activities.

## Nomination Package Content

The nomination package must contain the following:

- A cover letter of no more than two (2) pages that identifies all materials and documentation contained in the nomination and that ensures that the documentation meets all requirements
- The cover letter includes the following:
  - A paragraph that identifies the title of the published work, the author(s), and the publication release date
  - A paragraph that summarizes the accomplishment for which this award is to be given. This paragraph shall address the criteria noted. This paragraph will be used to describe the published work and appear in subsequent publicity.
  - Postal and email contact information for the nominator
- Five (5) copies of the published work must accompany the nomination. In addition to printed materials, compact discs (CDs) are acceptable with the published work in Adobe Acrobat PDF format. *(Note: Materials submitted with the nomination will not be returned.)*

## Nomination Submittals

Nomination packages must be received before the last Monday in April each year and must be sent to:

Project Management Institute  
 c/o Public Relations Administrator  
 14 Campus Boulevard  
 Newtown Square, PA 19073-3299 USA  
 Telephone: +1-610-356-4600 ext. 7088

## Verification and Selection

- The Manager, Public Relations and/or designee will verify the nomination's eligibility and that the nomination package meets all criteria.
- The Public Relations Administrator will contact the nominator to confirm receipt and verify the eligibility of the nomination package.
- The Public Relations Administrator will send the nomination packages to a designated panel of reviewers for evaluation.
- The lead nominator will be notified of the status of the nomination at the conclusion of the evaluation process.

- The evaluation process results are proprietary to PMI and will not be disclosed to nominators or nominees.

## Presentation of the Award

- Recipients of the PMI David I. Cleland Project Management Literature Award will be presented the award at a specified PMI Event.
- The award will be publicized through PMI communication channels and external media after the presentation of the award. The recipient may also coordinate additional publicity with PMI after the presentation of the award.

## Additional Information

- PMI Global Operations Center will use various PMI communication channels, including [www.PMI.org](http://www.PMI.org), to call for nominations.
- Please send all inquiries to [awards@pmi.org](mailto:awards@pmi.org).