



PMI Eric Jenett Project Management Excellence Award

Mr. Jenett is PMI's third member and first Project Management Professional (PMP®). A PMI Fellow, Mr. Jenett was PMI's President in 1971, Chairman in 1972 and Secretary from 1975 to 1976. A founding member of the PMI Houston Chapter, Mr. Jenett was honored by PMI in 1975 for his Distinguished Contribution to the Institute. He has presented at numerous PMI Seminars & Symposiums, served on a number of panels, and published a variety of articles in the *Project Management Quarterly*, later to become the *Project Management Journal*®, and in a number of other technical publications. He has written and lectured on technical and project management topics and has more than 30 publications and presentations to his credit.

Purpose

The purpose of this award is to recognize and honor an individual who has made outstanding contribution(s) to the practice of the project management profession, and who has demonstrated leadership and initiative while advancing project management concepts, techniques, practices, or theories. The contribution(s) must transcend the organization(s) in which it was performed.

This award is designed to be an immediate recognition of individual accomplishments and contributions to project management.

Eligible

- The nominee has made outstanding contribution(s) to the practice of the project management profession.
- PMI affiliation or membership is not necessary.

Not Eligible

- Current PMI staff, contractors, and/or consultants are not eligible for this award.
- Acts performed under contract to PMI, directly or indirectly, will not be considered.
- Sitting members of PMI's Board of Directors may not participate in the nomination or evaluation process of this award, nor are members of the Board eligible to receive this award.

Number of Awards

There is no limit to the number of PMI Eric Jenett Project Management Excellence Awards granted annually.

PMI reserves the right not to select any recipients for a particular year if the evaluations performed indicate that nominations do not meet the stated criteria.

Criteria

Criterion 1: The contribution(s) must be related to the project management profession.

Criterion 2: The contribution(s) made a substantial impact in multiple communities and/or businesses.

Criterion 3: The contribution(s) was significant in nature.

Criterion 4: The contribution(s) was perceived as offering a positive impact to the profession.

Criterion 5: The contribution(s) demonstrated an understanding of PMI published standards and practices.

Criterion 6: The contribution(s) demonstrated leadership and initiative.

Criterion 7: The contribution(s) advanced the knowledge and understanding of project management practices and disciplines.

Criterion 8: The contribution(s) forming the basis of the award must be innovative within the individual's environment.

Examples of the above contribution(s) include:

- Produced best practices that were adopted in other organizations
- Instrumental or pioneering in advancing the maturity level of project management
- Provided material contributions to the profession's understanding and/or practice of project management

Nomination Procedures

Nominator Eligibility and Restrictions

- The nominee must be nominated by at least two (2) and not more than six (6) individuals, one of whom must be the Lead Nominator. Self-nomination is not permitted.
- If the person being nominated is not affiliated with PMI, at least one (1) of the nominators must be affiliated with PMI by membership or PMI certification.
- Nominators must demonstrate their knowledge and understanding of the contribution(s).
- Any direct personal or professional relationship of the nominators with the nominated individual(s) must be stated.
- The Lead Nominator must:
 - Provide (as part of the nomination package) all necessary clearances, releases, and permissions needed for public release of all submitted materials. (see Nomination Package Content section)
 - Assemble and submit the nomination package.
 - Ensure that the nomination package is complete at the time of submission. Incomplete nomination packages will not be evaluated.

Nomination Requirements

Nomination Package Format and Rules

- There are no prescribed PMI forms for this award.
- Nomination packages that exceed the stated page counts (see Nomination Package Content) will not be evaluated.
- The nomination package must be in English.
- Electronic submissions will not be accepted.
- The nomination package submitted to the PMI Global Operation Center shall be unbound.
- All nominating letters (see Nomination Package Content) shall be original, signed documents. Photocopies will not be accepted.
- Incomplete nomination packages will not be reviewed.
- If a nominee is not selected, he or she may be re-nominated once for the same contribution if additional supporting evidence is provided.

Nomination Package Content

The nomination package, consisting of no more than (15) pages, must contain the following:

- A table of contents that identifies all materials and documentation contained in the nomination package.
- A letter of nomination from each nominator of no more than two (2) pages that must include the following:
 - A full description of the contributions deserving the award based on the stated criteria. The description must clearly outline why the contributions represent an improved or enhanced use of project management or make a lasting contribution to the profession.
 - Evidence of the nominator's demonstrated knowledge of the contribution(s) offered by the nominee, along with:
 - Length of association with the nominee
 - Capacity of association with nominee
 - Frequency of communication with the nominee during nomination period preparation of the nomination
 - Documentation providing all necessary clearances, releases, and permissions needed for public release of all submitted materials to PMI (not included in stated page count)

Nomination Submittals

Nominations will be accepted throughout the calendar year. One unbound copy of the nomination package must be sent via postal mail to the PMI Global Operations Center at the following address:

Project Management Institute
c/o Public Relations Administrator
14 Campus Boulevard
Newtown Square, PA 19073-3299 USA
Telephone: +1-610-356-4600 ext. 7088

Verification and Selection

- The Manager, Public Relations and/or designee will verify the nomination's eligibility.
- The Public Relations Administrator will contact the lead nominator to confirm receipt and eligibility of the nomination package.
- The Public Relations Administrator will send the nomination packages to a designated panel of reviewers, who are subject matter experts within the PMI membership, for evaluation.
- The Lead Nominator will be notified of the status of the nomination at the conclusion of the evaluation process.
- The evaluation process and scores are proprietary to PMI and will not be disclosed to nominators or nominees.
- The evaluation process and notification shall take no longer than 90 days after receipt and verification of nomination.

Presentation of the Award

- Recipients of the PMI Eric Jenett Project Management Excellence Award will be presented the award:
 - In the shortest possible time after selection
 - At the recipient's location within his or her geographic area, in the presence of peers and stakeholders
- The award will be publicized through PMI communication channels and external media after the presentation of the award. The recipient may also coordinate additional publicity with PMI after the presentation of the award.

Additional Information

- The PMI Global Operations Center will use various PMI communication channels, including www.PMI.org, to call for nominations.
- In the event that more than one individual is to be nominated for the same contribution, separate nomination packages must be submitted.
- Please send all inquiries to awards@pmi.org.