

INVITATION

Professional Development Event

FEB
15
2020

9:00 AM – 1:00 PM

The Digital PM: Managing your Projects Using Open Source PM Software

Londa Beach Hotel, Limassol
72 Georgiou A Street, 4048 Germasogia
Limassol, Cyprus

Presentation Language: English

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The Digital PM: Managing your Projects Using Open Source PM Software

A step by step workshop that will take you through the stages a PM organizes a project in a Project Management application. Given the intensity of projects, today's PMs have at their disposition several different applications by which they can increase efficiency and effectiveness of their project management efforts. Project Management applications are developed based on frameworks' and standards' processes.

During initiation, a PM might use the software to develop the estimates and understand Resource Capacity requirements the project might have. During planning, the PM will use the application to develop the project's baselines upon which the performance of the project will be monitored and controlled. During Execution and Controlling stages, the PM will compare actuals with baselines to understand variances and react accordingly. During the closing stage the PM can use the software for retrospectives and lessons learned.

***Important Note: If you would like to follow the step-by-step instructions, you will need to bring your own Windows laptop with the software preinstalled. You can download the software using this link: www.teqlearn.com/ProjectLibre.zip*

Saturday, 15 February 2020 – Londa Beach Hotel, Limassol

08:45 - 09:00

- Registrations
- Welcome message by the PMI Cyprus Chapter Board of Directors

09:00 - 11:00

- Setting up your project plan
- Creating your WBS
- Developing your Schedule
- Creating your RBS

11:00 – 11:15 Coffee break

11:15 -13:00

- Assigning Resources
- Capture your performance baseline
- Monitor and Control your project

Presenter: Mr Andreas Solomou

Andreas Solomou is actively involved in the field of project management, is a Certified Project Management Professional (PMP)® and a Certified Training Professional (Train-the-Trainer - CTP). He also holds the MCT® (Microsoft Certified Trainer) and MCTS® (Microsoft Certified Technology Specialist) certifications for managing projects using information systems. He is an associate instructor and visiting lecturer at various academic institutes. He has designed, developed and is delivering the "Project Planning Using Software Applications" train-the-trainer program for ECDL/CCS trainers and associates since 2013. He is the author of one of the ECDL's Project Planning module's approved examination books.