



GAC Onsite Visit Team Evaluation

This evaluation will be utilized by the GAC to assist in assessing its onsite visit processes as well as its onsite team members and team leads. Please provide candid responses and include any narrative that could assist GAC. Your comments are held in confidence and are not shared by GAC without your permission.

General Information:	
Your Name:	
Your Role (drop down: Team Lead, Team Member)	
Onsite Visit Institution/Program:	
Onsite Visit Start Date:	
Onsite Visit End Date:	

Onsite Visit Process:

Please evaluate the following:						
Statement	Excellent	Very Good	Good	Fair	Poor	Not Applicable
Timeliness of obtaining onsite visit information/instructions from GAC						
Clarity of information/instructions received from GAC						
Availability of GAC Staff during onsite visit process						
Clarity of onsite visit schedule and logistics						
Quality/usefulness of Pre-Onsite Visit Preparation Session/Teleconference						
Preparation/Finalization of Onsite Visit Report/Recommendation						
Post Visit Follow-Up by GAC Staff regarding GAC accreditation decision & PDU awards						
Onsite visit as a personal learning experience						

**Please provide any relevant comments/issues about the Onsite Visit
Process experience:**

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Feedback on Other Onsite Team Members:

Evaluate the other two (2) members of your onsite team.

Statement	Excellent	Very good	Good	Fair	Poor	Not Applicable
Level of preparedness for the onsite visit						
Knowledge of GAC Accreditation Standards and requirements						
Understanding and implementation of evaluation procedures						
Knowledge and understanding of Applicant Program's Self-Assessment Report						
Analytical/assessment abilities						
Observance of confidentiality						
Ability to work with others						
Effective and appropriate communication skills						
Respect for opinions expressed by others						
Objectivity and fairness						
Professionalism						
Avoided comparison with own program and expressions of personal philosophies about project management						
This person is an appropriate representative of GAC for another onsite visit						

Please provide additional comments regarding your team member evaluations, including any unfavorable/negative experiences as well as best practices/areas of excellence observed.

Please provide any suggestions for improving the onsite visit process.

Please provide any recommendations for improving the training and preparation of onsite team members.

Thank you for your responses, and your support of the GAC Program. Please direct any questions to gac@pmi.org.