



**Project Management Institute**  
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Dear Employer,

The Project Management Institute is the world's leading not-for-profit professional membership association for the project, program and portfolio management profession. Founded in 1969, PMI delivers value for more than 2.9 million professionals working in nearly every country in the world through global advocacy, collaboration, education and research. PMI advances careers, improves organizational success and further matures the profession of project management through its globally recognized standards, certifications, resources, tools, academic research, publications, professional development courses, and networking opportunities.

Your employee is requesting permission to attend a PMI Leadership Institute Meeting, which is a professional development opportunity for PMI's global volunteer community. Participating in a Leadership Institute Meeting provides attendees with opportunities to develop leadership skills and share experiences that lead to increased personal and professional accomplishments.

#### **Value that Leadership Institute Meetings Provide to your Employee**

PMI volunteer leaders are committed individuals who spend much of their personal time on professional activities, giving back to their profession while also developing skills to advance their own careers. PMI Leadership Institute Meetings help individuals to get the most out of their volunteering experience, make them better leaders and prepare them for even more advanced leadership roles in PMI and within your organization.

#### **Value that Leadership Institute Meetings Bring to Your Organization**

Team leadership, effective communication, and ability to coach and mentor—these are just some of the valuable skills that PMI volunteer leaders can learn and bring back to your organization. Good leadership helps make project teams work together more effectively and therefore get better project results.

In addition, many of the educational sessions at the Leadership Institute allow your employee to earn Professional Development Units (PDUs) towards the maintenance of his/her PMI certification. PMI has aligned its certification program with the employer-identified skills depicted in the PMI Talent Triangle to ensure that practitioners are equipped to remain relevant in a continually changing business environment. The ideal skill set as identified by employers is a combination of technical, leadership and strategic and business management expertise, many of which are provided in educational sessions at a PMI Leadership Institute Meeting.

Thank you for offering your employee the opportunity to attend a PMI Leadership Institute Meeting. If you have any questions or need additional information, please feel free to reach out to me at the email address below.

Best regards,

*Michelle Brown*

Volunteer Programs Specialist  
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