

SeminarsWorld® Course Agenda

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PMO Building Blocks for Successful Strategic Initiative Management

Instructor(s): Claudia Baca, PMP
Ruth Anne Guerrero, PMP

Length: 3 days
CEUs: 2.1 / See below for PDU breakdown

Pre-work: None

Level: Intermediate

Primary Topic: Strategic Application and Governance

Subtopics: Portfolio Management, Project Management Office (PMO), Strategic Planning and Implementation

Course Description:

Whether your organization has a PMO or is contemplating creating one, this three-day course offers key principles that will guide PMO leaders in maturing and/or establishing a PMO. An incremental approach (i.e., “building blocks”) is presented that provides an iterative methodology that focuses on selecting and prioritizing “manageable changes” to improve or build a PMO to successfully deliver the organization’s strategy.

This interactive seminar utilizes a very ‘hands-on’ approach, and each student will complete an individualized roadmap for immediate use in their own PMO. Participants will be provided with the tools to determine which aspects of project, program and/or portfolio management will be most appropriate for their organizations, and the extent to which they should be implemented. Participants will evaluate their organization’s culture and maturity to determine the specific PMO functions and the level of rigor.

Learning Objectives:

Upon completion of this course, participants will be able to:

- Utilize a toolset to effectively determine the current and future states of their PMO
- Examine a variety of sources and utilize various “lenses” to select and prioritize the appropriate building blocks to improve or establish the results of their individual PMO
- Develop a customized PMO roadmap that aligns perfectly to their unique organization

AGENDA

This seminar is designed to help you answer questions like these:

- **How to Define the Current and Future States of Your PMO** – a visual toolset is provided that captures the current and future states of each student’s unique PMO.
- **Project, Program, and Portfolio Management Building Blocks** – each of these potential areas of improvement is examined from the people, process, and tools perspective to enable the appropriate selection process.
- **PMO Functions Building Blocks** – these examine the potential areas of improvement from the organization’s structural, cultural, technological, and resource perspectives.
- **PMO Building Block Selection and Prioritization** – a tool is provided to help individuals develop a roadmap for their own PMO’s improvements.
- **Leadership** – the role that this key ingredient plays in developing or maturing a PMO is discussed

How will I benefit?

At the end of this course, the student will be able to effectively identify the current state of their PMO and select and prioritize the appropriate building blocks to improve the results of or establish their own PMO. This course utilizes a ‘hands-on’ approach, and each student will complete an individualized roadmap for immediate use in their own PMO.

What instructional materials will be used?

Lectures, real-world examples, group exercises utilizing a set of customizable tools, and facilitated discussions.

Professional Development Units (PDUS) are one-hour blocks of time spent learning, teaching others, or volunteering. By attending this SeminarsWorld course, you will be able to achieve the following PDUs as learning hours to apply for PMI certification or to maintain your certification status with PMI. [View](#) how your PDUs align with the PMI Talent Triangle®.

	Technical	Leadership	Strategic	Total
CAPM / PMP / PgMP	0	3	18	21.00
PMI-ACP	0	3	18	21.00
PMI-SP	0	3	18	21.00
PMI-RMP	0	3	18	21.00
PfMP	0	3	18	21.00
PMI-PBA	0	3	18	21.00

