Adapt, Adopt and Accomplish for Project Management Success

Instructor(s): Lisa Hammer, PMP, DASSM
　　　　　　　David B. Newman PMI-ACP, PMP, DASSM
Pre-work: None

Length: 2 days
CEUs: 1.4 / See below for PDU breakdown

Level: Core
Primary Topic: Leadership Development
Subtopics: Complexity, Agile

Course Description:

It is an exciting time to be a project manager! The evolution of development life cycles from traditional waterfall style scheduling to the dynamic methods of agile provide us with the tools we need to be successful in any environment.

To achieve and maintain that success requires the integration of tools and methods with processes and skills as well as a working understanding of your project development environment. Even then a careful application of interpersonal skills along with a certain finesse will be required to propel you and your team to greater and greater achievements.

This course will help you understand the differences between the myriad approaches to project management so that you can select the life cycle that is right for your next project in your environment. Through interactive exercises you will gain experience in the application of methods and principles that are immediately applicable to solve on-going project management challenges. Through discussions with experienced project managers you will be able to untangle the complex web of interpersonal behaviors that may be impeding your progress and most importantly, you will come away enthused and excited to take your project team to the next level!

Learning Objectives:

Upon completion of this course, participants will be able to:

- Understand and explain the current best practices of project management so that these methods can be immediately applied to improve project success.
- Gain an in-depth understanding of the interpersonal and soft skills required to successfully navigate and negotiate project management and resource utilization goals.
- Engage in discussions that are supported with hands-on activities, culminating in a capstone project providing real-time experience with learned skills and techniques.
- Acquire insight into the effective use of analytics in project management, learn best practices in business analytics, and acquire business analytic tools to use in their day-to-day work.

AGENDA

Day 1: Unstick Your Projects

- Leadership, Management, Project Management
  - Servant leadership
  - Mentoring, delegating and coaching
  - Managing uncertainty and risk
- The Hard Skills are Easy
  - Scheduling
  - Estimating
  - Budgeting
- The Soft Skills are Hard!
  - Collaborative communications strategies
  - Difficult conversations and constructive criticism
  - Engagement, satisfaction and happiness

Day 2: The Happy Project Manager

- The Human Side of Estimating, Budgeting, and Scheduling
  - Uncertainty in estimating
  - Negotiating for project success
  - Critical path scheduling
- Learning the Life cycles
  - Predictive
  - Iterative
  - Adaptive
- Putting It All Together
  - A project management process
  - Chartering and reporting
  - Closing

Capstone Project: We will provide suggestions as well as take suggestions from attendees. Create the project plan and artifacts necessary to execute the project. The project will include multiple aspects of project management.

Artifacts should include (not limited to) the following:

- Project Charter
  - Statement of Work (definition of done)
  - Risks
  - Assumptions
  - Resources
  - Exclusions
  - Project Kill Criteria
- Project Management Plan
  - Benefits management plan
  - Life cycle selection
- Schedule
- Budget
- Stakeholder Analysis
- Communications Plan

Professional Development Units (PDUS) are one-hour blocks of time spent learning, teaching others, or volunteering. By attending this SeminarsWorld course, you will be able to achieve the following PDUs as learning hours to apply for PMI certification or to maintain your certification status with PMI. View how your PDUs align with the PMI Talent Triangle®.

	Technical	Leadership	Strategic	Total
CAPM / PMP / PgMP	12	2	0	14.00
PMI-ACP	4	2	0	6.00
PMI-SP	4	2	0	6.00
PMI-RMP	0	2	0	2.00
PfMP	0	2	0	2.00
PMI-PBA	0	2	0	2.00