



## Agenda

Click [here](#) for additional training and schedules.

## Adapt, Adopt, and Accomplish for Project Management Success

**Instructor(s):** Lisa Hammer, DASSM, PMP

David B. Newman, PMI-ACP, DASSM, PMP

**Length:** 2 days

**CEUs:** 1.4/see below for PDU breakdown

**Pework:** None

**Level:** Core

**Training Topic:** Project Management/Process Integration

**Subtopics:** Program Management, Complexity

### Training Description:

It is an exciting time to be a project manager! The evolution of development life cycles—from predictive-style scheduling to dynamic, adaptive approaches—provide us with the tools we need to be successful in any environment.

Achieving and maintaining that success requires the integration of tools and methods with processes and skills as well as a working understanding of your project development environment. Even then, a careful application of interpersonal skills along with a certain finesse will be required to propel you and your team to greater achievements.

This training will help you understand the differences between the myriad approaches to project management so that you can select the life cycle that is right for your next project in your environment. Through interactive exercises you will gain experience in the application of methods and principles that are immediately applicable to solve ongoing project management challenges. Through discussions with experienced project managers you will be able to untangle the complex web of interpersonal behaviors that may be impeding your progress and, most importantly, you will come away enthused and excited to take your project team to the next level!

### Learning Objectives:

*Upon completion of this training, learners will be able to:*

- Understand and explain the current best practices of project management so that these methods can be immediately applied to improve project success.
- Gain an in-depth understanding of the interpersonal and soft skills required to successfully navigate and negotiate project management and resource utilization goals.
- Engage in discussions that are supported with hands-on activities, culminating in a capstone project providing real-time experience with learned skills and techniques.
- Acquire insight into the effective use of analytics in project management, learn best practices in business analytics, and acquire business analysis tools to use in day-to-day work.

### AGENDA

#### Day 1: Unstick Your Projects

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| <ul style="list-style-type: none"><li>• Leadership, Management, Project Management<ul style="list-style-type: none"><li>○ Servant leadership</li><li>○ Mentoring, delegating, and coaching</li><li>○ Managing uncertainty and risk</li></ul></li><li>• The Hard Skills Are Easy<ul style="list-style-type: none"><li>○ Scheduling</li><li>○ Estimating</li></ul></li></ul> | <ul style="list-style-type: none"><li>○ Budgeting</li><li>• The Soft Skills Are Hard!<ul style="list-style-type: none"><li>○ Collaborative communication strategies</li><li>○ Difficult conversations and constructive criticism</li><li>○ Engagement, satisfaction, and happiness</li></ul></li></ul> |
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## Day 2: The Happy Project Manager

- The Human Side of Estimating, Budgeting, and Scheduling
  - Uncertainty in estimating
  - Negotiating for project success
  - Critical path scheduling
- Learning the Life Cycles
  - Predictive
  - Iterative
  - Adaptive
- Putting It All Together
  - A project management process
  - Chartering and reporting
  - Closing

**Capstone Project:** We will provide suggestions as well as take suggestions from attendees. We will also create the project management plan and artifacts necessary to execute the project. The project will include multiple aspects of project management.

Artifacts should include (but are not limited to) the following:

- Project charter
  - Statement of work (SOW) and definition of done (DoD)
  - Risks
  - Assumptions
  - Resources
  - Exclusions
  - Project kill criteria
- Project management plan
  - Benefits management plan
  - Life cycle selection
- Schedule
- Budget
- Stakeholder analysis
- Communications management plan

**Professional development units (PDUs)** are 1-hour blocks of time spent learning, teaching others, or volunteering. By attending this training, you will be able to achieve the following PDUs as learning hours to apply for PMI certification or to maintain your certification status with PMI. [View](#) how your PDUs align with the PMI Talent Triangle®.

	Technical	Leadership	Strategic	Total
<b>CAPM® / PMP® / PgMP®</b>	12	2	0	14.00
<b>PMI-ACP® / Agile*</b>	4	2	0	6.00
<b>PMI-SP®</b>	4	2	0	6.00
<b>PMI-RMP®</b>	0	2	0	2.00
<b>PfMP®</b>	0	2	0	2.00
<b>PMI-PBA®</b>	0	2	0	2.00

\*Please note that the asterisked row above applies to the PMI® Agile Certification Journey and includes DASM™, DASSM™, DAC™, and DAVSC™ certifications.