

SeminarsWorld® Course Agenda

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Building and Leading a High Performing Team: Honing Your Communication and Motivation Strategies

Instructor(s): Kristy Tan Neckowicz, PMP

Length: 2 days

Pre-work: None

CEUs: 1.4 / See below for PDU breakdown

Level: Core

Primary Topic: Communication and Presentation Skills

Subtopics: Leadership Development, Leading Project Teams, Resource Optimization Technique

Course Description:

This seminar is for anyone who wants to understand what it takes to be a more effective manager or leader and get the best out of their employees. You will learn the secrets to better communication, better motivating strategies, and ultimately, better teamwork. Whether you coach, hire, build, and/or need to collaborate with highly talented and productive teams, this seminar teaches you how to speak so you can be heard, and how to inspire so others will follow.

This is a highly participative learning experience for those who want to accelerate their own leadership and team building effectiveness. Talent managers, leaders, internal coaches and professionals who are committed to developing star performers and high performing teams say this experience was a significant turning point.

If you want to develop yourself as a star performer or build a high performing team, this seminar is just right for you. *Building and Leading a High Performing Team* will give you valuable tools for your management tool kit. *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)* areas covered: Project Human Resource Management, Project Stakeholder Management and Project Communication Management.

Please note that this course's cost will show as \$100 higher at checkout due to the Course Assessment Fee.

Learning Objectives:

Upon completion of this course, participants will be able to:

- Recognize what is needed by their recipients in conversations to create success
- Identify their motivators and values, why they do what they do, and how this affects their team and potential for professional advancement
- Distinguish emotional intelligence at work as the foundation for high performance and develop their emotional intelligence
- Apply the knowledge they gain in order to coach, develop and retain highly talented and productive teams

AGENDA

DAY 1

- Introduce Competencies of Star Performers and High Performing Teams
- Learn Characteristics of Communication Styles
- Understand Strengths and Blind Spots of Communication Styles
- Review and Discuss Communication Styles Report from Self-Assessments
- Introduce Workplace Motivators and 12 Driving Forces
- Understand Strengths and Blind Spots of Different Motivators

DAY 2

- Review and Discuss Driving Forces Report from Self-Assessments
- Review Potential Conflicts from Self-Assessments
- Introduce Competencies of Emotional Intelligence
- Review Emotional Intelligence Report from Self Assessments
- Introduce 12 Conversations for the Workplace
- Role Play Conversations for Change
- Understand Team Dynamics
- Prepare Checklist and Approach for Communications and Motivations

Professional Development Units (PDUS) are one-hour blocks of time spent learning, teaching others, or volunteering. By attending this SeminarsWorld course, you will be able to achieve the following PDUs as learning hours to apply for PMI certification or to maintain your certification status with PMI. [View](#) how your PDUs align with the PMI Talent Triangle®.

	Technical	Leadership	Strategic	Total
CAPM / PMP / PgMP	0	14	0	14.00
PMI-ACP	0	14	0	14.00
PMI-SP	0	14	0	14.00
PMI-RMP	0	14	0	14.00
PfMP	0	14	0	14.00
PMI-PBA	0	14	0	14.00

